

## HOMEBOUND INSTRUCTION POLICY

The Board of Education of the Schroon Lake Central School District adopts this policy to provide homebound instruction to resident students enrolled by the District in its public schools or in a non-public school who qualify for home tutoring due to a long term or significant illness and who are unable to attend school as determined by school personnel, constituting a prolonged absence.

Homebound instruction shall only be provided upon a determination that it is necessary to enable the student to keep up with class work and that prevent the student's regular attendance. An absence of two weeks is generally considered a prolonged absence.

The Board of Education designates the Director of Pupil Personnel Services to develop procedures for handling requests for homebound instruction and coordination of those services once approved.

A request for homebound instruction, when based on a medical or psychiatric condition, must be accompanied by a statement from the child's treating physician identifying the nature of the student's condition, the basis for the request, the estimated length of time the student will require homebound instruction, the treatment plan, and any medical alerts. In addition, the parents shall be required to provide the District with consent to enable the school administrator/ case manager to contact the doctor to follow up on any questions the school administrator/ case manager may have.

Upon a determination that homebound instruction is required, the Director of Pupil Personnel Services will make immediate arrangements for homebound instruction for a minimum of five (5) hours of instruction per week which shall be provided to the extent possible for one-hour each day that school is in session for a student at the elementary level and for ten (10) hours of instruction per week which shall be provided, to the extent possible for two-hours on each day schools are in session for students at the secondary school level.

Unless the student's condition prevents the student from receiving such instruction in a public building or another location outside the home, every effort shall be made to arrange for such instruction outside the Student's home with arrangements for the Student's transportation arranged by the parents/or person in parental relationship to the student

The failure to attend such instruction more than three days without a medical excuse, shall constitute a basis for the suspension of such services until such time as a mutual and enforceable plan to maintain regular attendance is established.

Under no circumstances shall homebound instruction be approved for more than 30 calendar days without administrative review, which shall require, at a minimum, a follow-up report from the professional initially requesting homebound instruction which may be submitted in writing, provided and documented in a telephone conversation or both, as determined appropriate by the designated school official.

If not previously referred to the Committee on Special Education or §504 Team for suspected disabilities, any student who remains on homebound instruction for more than 6 months due to a medical/ psychiatric condition shall be referred to the appropriate Team to determine the need for special education, related services and/ or accommodations.

Unless a request for homebound instruction is directly related to a student's special education needs in which case such request must be addressed to the Committee on Special Education, homebound instruction may be provided without a modification in the student's IEP and shall not constitute a change of placement under Part 200 of Commissioner's Regulations.

Authority:

29 U.S.C. Sec. 794 (Section 504 of the Rehabilitation act of 1973)

NY Educ. Law. §§ 1709 (24); 3202(1), (6); 3204; 3205; 3210(2)

8N.Y.C.R.R. §175.21

Adopted: