

STUDENT HEALTH SERVICES REGULATION

A. Immunization

Each student must present a record of immunization upon registration signed by a doctor or certified by a clinic. Students will not be allowed to attend classes without proper immunization. Minimum immunization requirements are: three diphtheria injections, three doses of oral polio vaccine, one rubella, two measles, and one mumps injection. A physician's statement that the child has had the disease(s) may be substituted for the measles or mumps injections.

Students with legitimate religious or health reasons with the proper documentation to certify the condition may be excluded from the requirements.

B. Administering Medication to Students in School

The Board will not be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours will be permitted only when failure to take such medicine would jeopardize the physical or mental health of the student, or the student would not be able to attend school if the medicine were not made available to him during school hours. Medications will include all medicines prescribed by a physician including ethical drugs and aspirin.

Before any medication may be administered to or by any student during school hours, the Board will require:

1. The written request of the parent, which will give permission for such administration and relieve the Board and its employees of liability for administration of medication.
2. The written order of the prescribing physician, which will include its name, the purpose of the medication, the dosage, the time at which or the special circumstances under which medication will be administered, the period for which medication is prescribed, and the possible side effects of the medication.
3. A medication request form (see exhibits 5420-E.1 and E.2) be filed with the school-nurse teacher.

Requests cannot be approved for more than one school year but can be renewed.

Both documents will be kept on file in the office of the school nurse.

All medications must be brought to school by the parent and be picked up by the parent at the end of the school year or the end of the period of medication, whichever is earlier. All medication not picked up within 20 days of the period of medication will be discarded. The administering staff member should clearly label the medication with the time to be given and dosage.

The school nurse shall develop procedures for the administration of medication, which require that:

1. all medications will be administered by the school nurse, the Superintendent or his/her designee;
2. medications shall be securely stored in the office and kept in their original labeled container, which specifies the type of medication, the amount to be given and the times of administration
3. the school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration; and
4. all medications shall be brought to school by the parent(s) or guardian(s) and shall be picked up by the parent(s) or guardian(s) at the end of the school year or the end of the period of medication, whichever is earlier. All medication not picked up within 20 days of the period of medication will be discarded.

C. Student Medical Exams

In accordance with Section 903 of the state Education Law, each entering kindergarten youngster, students in grades 1,3,7, and 10 and a transferring student shall have a physical exam given by the school doctor or family physician. Findings are to be kept on record at the school on forms that can be obtained from the school nurse.

The examination may be given by the school physician at district expense or by a qualified physician of the student's choice at the students expense. The Board of Education may require a student to take a physical at the students own expense when they feel it is in the best interest of the school district. This may include a chest x-ray.

A student must satisfactorily pass a physical examination prior to his/her participation in interscholastic athletics. Such approval will be by the school physician even if the examination has been given by another physician at the students own expense.

Tests for vision, hearing and scoliosis will be made of each student as required by State law.

D. Illness in School

If a student becomes ill in school:

1. The nurse will determine if the student should remain in the dispensary or return to class.
2. The nurse will call the parent, guardian or substitute parent if he/she feels the student should go home. In general, a parent or guardian will pick up the student from school.
3. The nurse will contact the Building Principal if he/she feels the child should be transported by bus to the home.
4. If there is to be a change in bus routing in order to carry the student to his/her home, that decision will be made by the administrator and the transportation supervisor.
5. If the route is to be changed, the transportation supervisor shall inform the bus driver.
6. If no parent, guardian or substitute parent picks up the student at school, or if no parent/guardian or substitute parent will be home, the student will remain in the

nurse's office until such time as a parent, guardian or substitute parent becomes available to assume responsibility for the child.

E. Medical Emergency Record

All students shall have on file a medical emergency record which shall state the name and telephone numbers of the following:

1. the student's parent(s) or guardian(s) at home and work;
2. the student's next of kin;
3. a neighbor;
4. the family physician; and
5. preferred hospital

F. Communicable Diseases

When it is determined that a student in the district shows symptoms of any contagious or infectious disease reportable under the public health law, such student shall be excluded from school and sent to his/her home immediately, in a safe and proper conveyance. The health officer of the town of residence shall be immediately notified of the existence of such diseases. Thereafter, the nurse, teachers and Principals shall be particularly watchful for the occurrence of symptoms in other students.

Cross-ref: 0150, Persons with HIV/AIDS