

AUTHORIZED USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT

School district materials and equipment may not be used for private profit by staff members. The Board of Education, however, will permit school materials and equipment to be loaned to staff members when the use is related to their employment; to students when the equipment and material is to be used in connection with their studies or extracurricular activities; to community organizations or community members for charitable or educational purposes; and to other governmental agencies.

Proper controls will be established to assure the lenders responsibility for, and return of, all the equipment and materials. This includes knowing how to use and care for the equipment properly.

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