

SCHOOL BUS SCHEDULING AND ROUTING REGULATION

Bus routes will be established under the direction of the Superintendent of Schools in cooperation with the District Transportation Supervisor.

1. Limitations. Bus routes will be established so that no elementary, intermediate, or high school student spends more than sixty (60) minutes, nor any student with a disability spends more than sixty (60) minutes on a bus from the time of loading to the time of discharge. Authorized bus stops will be located at convenient intervals in places where students may be loaded and unloaded, cross highways, and await the arrival of buses with the safety allowed by road conditions.
2. Fixed Stops. Fixed bus stops will be established using the following guidelines:
 - a. generally, dead-end and loop streets will not be serviced by school buses. Whenever possible, stops will be at the intersections of two streets;
 - b. numbers of students at bus stops will be varied according to the concentration of riders in an area, the degree of traffic, the presence of stop signs, speed limits, and bus turn-around requirements;
 - c. the maximum of 25 students at a stop will be acceptable only where there is adequate waiting space away from heavy traffic areas. Approximately 10 to 15 students will be the usual number scheduled for pickup at any one point;
 - d. walking distances to pickup points may be varied according to grade level;
 - e. kindergarten children will be picked up and left at their places of residence (unless the school district and parents mutually agree to other stop(s)); and
 - f. an effort will be made to minimize crossing of the road by students.
3. Side Roads. Transportation will be provided on side roads that are maintained by town highway departments unless the lack of maintenance makes it unsafe for drivers and students to be traversing these roads. Examples of unsafe conditions are flooding, road erosion, ice, snow and mud.
4. Private Roads. Transportation will not be provided on highways that have not been dedicated and/or maintained by town, county, and/or state highway departments.
5. Turnarounds. Turnarounds will not be established unless adequate space is available and this space is properly maintained.
6. Major Highways. Transportation service will be provided to residents living along major highways.
7. District Map. Maps will be used to determine the transportation requirements necessary to satisfy the needs established by state law, Board policy, and voter mandate. This map will clearly show student location, loading and unloading locations, and routes traveled. The map will be reviewed annually.