

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
To Be Held in the Library
December 15, 2021 @ 7:00

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
 - A. November 16, 2021
- V. Public Participation
- VI. Financial Reports
 - A. Approval of Warrant #5
 - B. Treasurer's Report/Budget Status
 - C. Extra-Curricular Report
- VII. Superintendent's Report
 - A. Safety and COVID Update
 - B. Outdoor Classroom
 - C. Fish Game Club
- VIII. Board Discussion and Action Items
 - A. Approval of CSE /CPSE recommendations
 - B. SEQRA Resolution approval
 - C. Outdoor classroom resolution
 - D. Appoint Sub(s)
 - E. Appoint Long term substitutes
 - F. Appoint site supervisors
 - G. Appoint TRAP Shooting Coach
 - H. USA Clay Target/Trap Shooting Resolution
- X. Executive Session if needed and called
- XI. Public Participation
- XII. Adjournment

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SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
November 16, 2021

BOARD MEMBERS PRESENT:

Susan Repko
Bruce Murdock
Codie Aiken
Kevin Kelly
Jared Whitley

BOARD CLERK

Lisa DeZalia

OTHERS PRESENT:

Supt. Gratto Laura Corey
Danielle Fosella Suzanne Hurtado
Anita Masiello Jen Hill
Kayla Hill Joelle Barrows
Trey Pratt Tamara Belanger
Lee Silvernail Kayli Hayden
Hailee Emmert

MEETING
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

PREVIOUS
MINUTES

A motion was made by Codie Aiken, second by Kevin Kelly to approve the minutes of October 28, 2021 as presented. All Board Members voted Yes-5 No- 0 motion carried.

PUBLIC
PARTICIPATION

There were no concerns at this time

CERTIFICATION
OF WARRANT

A motion was made by Bruce Murdock, second by Susan Repko to approve Warrant #4 dated 11/10/21 as presented. All Board Members voted Yes- 5 No-0 motion carried

TREASURER'S
REPORT

A motion was made by Susan Repko, second by Codie Aiken to accept the Treasurer's Report for October dated 11/10/21 as presented. All Board Members voted Yes-5 No- 0 motion carried.

Mr. Whitely acknowledged the Budget Status

EXTRA
CURRICULAR
REPORT

A motion was made by Bruce Murdock, second by Codie Aiken to accept the Extra Curricular Report dated 10/31/21. All Board members voted Yes-5 No-0 motion carried.

BOE APPROVES TAX COLLECTOR REPORT A motion was made by Kevin Kelly, second by Susan Repko to approve the 2021-2022 tax collector report
All Board members voted Yes- 5 No-0 motion carried

SUPT REPORT Supt. Gratto reminded the Board the December meeting will be on Wednesday December 15, 2021. The proposed 2022-2023 budget calendar was presented. Supt. Gratto recognized the school related professionals and the hard work of the teachers aides, cafeteria staff, bus drivers and custodial staff. The district would not be able to run with out this group of hard working individuals. We are fortunate to have them .Basketball practice has begun and soon it will be necessary to decide about spectator attendance. Site supervisors were discussed and the rate will be set at \$30.00 per hour for the 2021-2022 season.

SITE SUPERVISOR RATE Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock, second by Codie Aiken to set the pay rate for site supervisors at \$30.00 per hour for the 2021-2022 season.
All Board members voted Yes- 5 No-0 motion carried

CSE/CPSE RECS A motion was made by Susan Repko, second by Codie Aiken to accept the 504/CSE recommendation's as presented for #2907P, 20116, 10496, 10761 and 40200
All Board members voted Yes-5 No-0 motion carried

BOE APPOINTS CAFÉ WORKER Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock second by Kevin Kelly to appoint Laura Orr as a part time cafeteria worker effective November 17, 2022. Ms. Orr will be compensated \$13.20 per hour and will be placed on a six month probationary period ending on May 17, 2022.
All Board members voted Yes- 5 No- 0 motion carried

SUB APPOINTMENTS Upon the recommendation of Supt Gratto, a motion was made by Codie Aiken second by Susan Repko to reinstate Molly Wisser as a non certified substitute for the 2021-2022 school year. Ms. Wisser will be compensated \$100.00 per day
All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock second by Susan Repko to appoint Megan Lawless a certified substitute teacher. Ms. Lawless will be compensated \$110 00 for the first ten days of employment and them \$115.00 per day for each day after during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.
All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko second by Kevin Kelly to appoint Kevin Doherty as a non certified substitute teacher. Mr. Doherty will be compensated \$100.00 per day during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Isaac Trimble as a substitute cleaner and substitute cafeteria worker. Mr. Trimble will be compensated \$13.20 per hour during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes-5 No-0 motion carried

TUITION & HOST FAMILY STIPENDS The Board discussed the stipend for foreign exchange students currently set at \$5000.00 for tuition and \$5000 for the host family. After some discussion a motion was made by Bruce Murdock, second by Codie Aiken to set the tuition rate at \$2500 and the host family stipend at \$7500.
All Board members voted Yes- 5 No-0 motion carried

LEAVE APPROVED Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Codie Aiken to approve the paternity leave requested by Mat Riddle to begin on or around February 16, 2022.
All Board members voted Yes-5 No-0 motion carried

TEACHER ASSISTANT Upon the recommendation of Supt. Gratto, a motion was made by Codie Aiken, second by Bruce Murdock to approve an additional teaching period for Melissa Whitley for the remainder of the 2021-2022 school year. Ms. Whitley's annual salary will increase by \$2741.36 for a total of \$32,647.
All Board members voted Yes- 4 No- 0 Abstain-1 (Jared Whitley) motion carried

BASKETBALL ASSISTANTS Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock, second by Kevin Kelly to approve Katie Jenks as a volunteer basketball assistant for the girls varsity program and David Pelkey for the boys varsity program.
All Board members voted Yes- 5 No-0 motion carried

DISTRICT SAFETY PLAN 2nd Read The second read of the District Safety Plan was completed by the Board This plan is on the school web site.
A motion was made by Susan Repko, second by Codie Aiken to approve the District Safety Plan.
All Board members voted Yes- 5 No-0 motion carried

PUBLIC PARTICIAPTION There were no concerns for public participation

EXECUTIVE SESSION A motion was made by Bruce Murdock, second by Susan Repko to go into executive session at 7:25 pm for employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
All Board members Voted Yes- 5 No-0 Motion carried

EXECUTIVE SESSION A motion was made by Bruce Murdock, second by Codie Aiken to move out of executive session at 8:37 pm.
All Board members voted Yes -5 No-0 Motion Carried

ADJOURNMENT A motion was made by Kevin Kelly, second by Susan Repko to adjourn at 8:37 pm.
All Board members voted Yes – 5 No-0 Motion Carried

District Clerk

Committee Recommendations for Board of Education Review with Details (December 15, 2021)

Meeting	Alt ID#	Age	Grade	Committee Reason	Decision	Disability	Recommended School
11/17/2021	10768	14:7	08	CSE Reevaluation Review	Classified	Learning Disability	Schroon Lake Central School

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	09/07/2021	06/24/2022	Direct	5	Weekly	40 mins
Resource Room Program	09/07/2021	06/24/2022	5:1	5	Weekly	40 mins
Specialized ELA Instruction	09/07/2021	06/24/2022	Small Group (4:1)	5	Weekly	40 mins

BOE Info: Reevaluation Review meeting: Student continues to qualify

11/19/2021	40167	4:5	Preschool	CPSE Amendment	Classified Preschool	Preschool Student with a Disability	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Speech/Language Therapy	09/07/2021	06/24/2022	Individual	3	Weekly	30 mins
Speech/Language Therapy	07/05/2021	08/13/2021	Individual	2	Weekly	30 mins

BOE Info: Amendment No Meeting: Student continues to qualify

11/22/2021	10015	16:1	11	CSE Amendment	Classified	Learning Disability	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Resource Room Program	09/07/2021	06/24/2022	5:1	5	Weekly	40 mins
Counseling	09/07/2021	06/24/2022	Small Group	1	Daily	10 mins

BOE Info: Amendment no meeting: Student continues to qualify

11/22/2021	10460	10:4	05	Sub CSE Amendment	Classified	Learning Disability	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	09/07/2021	06/24/2022	Indirect	1	6 day cycle	30 mins
Integrated Co-teaching Services	09/07/2021	06/24/2022		6	6 day cycle	40 mins
Integrated Co-teaching Services	09/07/2021	06/24/2022		1	Daily	40 mins
Resource Room Program	09/07/2021	06/24/2022	5:1	3	6 day cycle	40 mins
Resource Room Program	09/07/2021	06/24/2022	5:1	3	6 day cycle	40 mins
Counseling	11/22/2021	06/24/2022	Individual	1	Weekly	30 mins
Specialized Reading Instruction	09/07/2021	06/24/2022	Small Group	5	Weekly	40 mins
Speech/Language Therapy	09/09/2021	06/24/2022	Individual	2	6 day cycle	30 mins

BOE Info: Amendment no meeting: student continues to qualify

11/22/2021	10560	8:1	03	Sub CSE	Amendment	Classified	Speech or Language Impairment	Schroon Lake Central School
	<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
	Consultant Teacher Services	09/07/2021	06/24/2022	Indirect	1	Weekly	30 mins	
	Integrated Co-teaching Services	09/07/2021	06/24/2022		1	Daily	40 mins	
	Integrated Co-teaching Services	09/07/2021	06/24/2022		1	Daily	40 mins	
	Resource Room Program	09/07/2021	06/24/2022	5:1	1	Daily	40 mins	
	Counseling	09/07/2021	06/24/2022	Small Group	1	Weekly	30 mins	
	Occupational Therapy	09/07/2021	06/24/2022	Small Group	1	Weekly	30 mins	
	Occupational Therapy	09/07/2021	06/24/2022	Small Group	1	Weekly	30 mins	
	Specialized ELA Instruction	09/07/2021	06/24/2022	Small Group	5	Weekly	40 mins	
	Speech/Language Therapy	09/07/2021	06/24/2022	Small Group	2	6 day cycle	30 mins	

BOE Info: Amendment no meeting: Student continues to qualify

BOE APPOINTMENTS

SUBSTITUTE APPOINTMENTS

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Amanda Grey a certified substitute teacher. Ms. Grey will be compensated \$100.00 per day during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Zachary LePage as a certified substitute teacher. Mr. LePage will be compensated \$110 per day for the first 10 days and \$115.00 for each additional day during the during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

LONG TERM SUBSTITUTE APPOINTMENT

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to approve Zachary LePage as a long term certified substitute in the position of Science up to 37 days during the 2021-2022 school year. Mr. LePage will be compensated \$231.91 per day.

All Board members voted Yes- No motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to approve Robert Pietromonaco as a long term certified substitute in the position of Music up to 24 days during the 2021-2022 school year. Mr. Pietromonaco will be compensated \$231.91 per day.

All Board members voted Yes- No motion carried

SITE SUPERVISOR APPOINTMENTS

Upon the recommendation of Supt. Gratto, a motion was made by _____ second by _____ to approve Tracy Whitty, Rebecca Hartwell, Sharon Smith, Amber Mieras and Lee Silvernail as site supervisors for the 2021-2022 basketball season. Site Supervisors are compensated \$30.00 per hour.

All Board members voted Yes No motion carried

TRAP SHOOTING COACH

Upon the recommendation of Supt. Gratto, a motion was made by _____ second by _____ to appoint _____ as the Trap shooting coach for the 2022 season. _____ will be compensated \$1500.00 for the season

All Board members voted Yes No motion carried

Approve the Clay Target/ Trap shooting resolution- This will be forwarded to you prior to the meeting

**SEQRA RESOLUTION - Outdoor Classroom Pavilion (ARP Funded Project)
Schroon Lake Central School District SED Project No. 15-
14-01-04-0-004-001**

At a meeting of the Board of Education of the Schroon Lake Central School District, New York duly held on the 15th day of December 2021:

Present: Jared Whitley, Susan Repko, Kevin Kelly, Codie Aiken, Bruce Murdock

Absent:

Motion was made by _____

WHEREAS, the Schroon Lake Central School District (the "School District") has before it a proposed Outdoor Classroom Pavilion Project consisting of construction of a new facility including site work and electrical systems.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as "SEQRA"), the School District is required to make determination whether the "action" (as said quoted term in defined in SEQRA) to be taken by the School District may have a "significant impact on the environment (as said quoted term in utilized in SEQRA) and the preliminary agreement of the School District to undertake the Project constitutes such an action; and

WHEREAS, to aid the School District in determining whether undertaking the Project may have an impact upon the environment, a Short-Form Environmental Assessment Form (the "EAF") has been prepared for the Project, a copy of the EAF on file at the office of the School District; and

WHEREAS, the School District has examined the EAF in order to classify the Project; and

WHEREAS, the School District has not approved the Project; and

NOW, THEREFORE, be it resolved by the members of the Board of Education of the Schroon Lake Central School District as follows:

1. Based upon an examination of the EAF and the criteria contained in 6 NYCRR 617.7 (c) and based further upon the School District's knowledge of the Project and Project area, and such further investigation of the Project and its environmental impacts the School District has deemed appropriate, the School District makes the following findings and determinations with respect to the Project pursuant to SEQRA:
 - a. The Project consists of the components described above in the first WHEREAS clause of this resolution; and
 - b. The Project constitutes an "Unlisted Action" (as said quoted term is defined in SEQRA);

- c. As a consequence of the foregoing, the School District hereby declares its intent to "Lead Agency" (as said term is defined in SEQRA) with respect to a coordinated review of the Project pursuant to SEQRA; and
- d. The School District's legal counsel shall arrange for distribution of its notice of intent to be "Lead Agency" and are hereby authorized to take such actions as are necessary and appropriate to assist the School District in fulfilling the requirements under SEQRA for the Project; and
- e. Copies of said EAF shall be maintained in the main office of the School District in a file readily accessible to the public.

2. This Resolution shall take effect immediately.

The motion having been duly seconded by _____ it was adopted and the following votes were cast:

AYE

NAY

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
)SS.:
 COUNTY OF ESSEX)

I, the undersigned Clerk of the Schroon Lake Central School District, **Do Hereby Certify as Follows:**

1. A Meeting of the Board of Education of the Schroon Lake Central School District, State of New York, was held on December 15, 2021, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the minutes of meetings of said Board.
2. Public Notice of the time and place of said meeting was duly given to the public and news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the Schroon Lake Central School District this 15th day of December 2021

District Clerk

**Outdoor Classroom Pavilion (ARP Funded Project)
Schroon Lake Central School District
SED Project No. 15-14-01-04-0-004-001**

WHEREAS, the Board of Education of the Schroon Lake Central School District ("Board") is considering to undertake a project involving the construction of an Outdoor Classroom Pavilion on existing School Campus, the project includes the construction of a new Outdoor Classroom (Pavilion) including related site work and electrical work; and

WHEREAS, the Board intends to fund the Project with monies received under the federal American Rescue Plan Act ("ARP") in the amount of \$86,445.00 per the District's application therefor; and

WHEREAS, the Board's approval of the Project is necessary in order for the District's architect, BCA Architects & Engineers, to file the necessary paperwork for approval of the Project with the New York State Education Department's Office of Facilities Planning;

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the District is hereby authorized to undertake the construction of the Project described herein utilizing the ARP funding in the amount of \$86,445.00 and to expend an amount not to exceed \$86,445.00 for this purpose.

Voting Yes:

Voting No:

Motion Carried

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the Schroon Lake Central School District this 15th day of December 2021

District Clerk

Description		Quantity	Unit	Unit Cost	Subtotal	Remarks
Site Improvements						
Pavillion Site Preparation	Excavation, grading, and site restoration	1	ea	5,000.00	\$5,000	
Pavillion Structure						
Foundation	Concrete piers and footing	8	ea	\$2,500.00	\$20,000.00	Includes excavation and structural fill
	Concrete slab		sf	\$25.00	\$0.00	Includes excavation, underslab fill, and underslab drainage
Pavillion Structure	Pre-engineered outdoor pavillion structure	800	sf	35.00	\$28,000	Includes deliver to site
Total Pavillion & Site Improvements					\$48,000	
Lighting, Electrical and Technology						
Electrical Infrastructure	Lighting, power and data	800	sf	\$8	\$6,400	Includes miscellaneous wiring. Exclude potential lighting rebates.
Total Lighting, Electrical & Technology					\$6,400	
Notes: 1 This Opinion of Probable Costs has been prepared on the basis of BCA Architects & Engineers' experience and represents our judgment as design professionals within the construction industry. Neither BCA Architects & Engineers nor the School District has control over the cost of labor, materials, equipment, or the Contractor's method of determining prices or the competitive bidding market. BCA Architects & Engineers cannot guarantee that the actual bids or the construction cost will not vary from this Opinion of Probable Construction Costs. 2 SED requires incidental expenses which includes legal, administrative, A/E fees, pre-bid demolition survey, and insurance.		Uninflated total (as submitted to SED)		\$59,400		
		Inflation Factor 8%		\$4,752		
		Inflated Total		\$64,152		
		Contingency 10%		\$6,415		
		Construction Total		\$70,567		
		Incidentals 22.5% ²		\$15,878		
		Project Total (Including inflation, Contingency & Incidentals)¹		\$86,445		